

# GOVERNOR TALK

February 2018

Hello Governors

## Governor Training

**Health & Safety** – Wednesday 28 February, 5-7pm at Transform – David Thompson, Local Authority

**Andrew Hall, Safeguarding in Schools** – Thursday 1 March 2018 – all day at Transform

**General Governors Briefing** - Tuesday 19 June, 8-10am at Transform.

To book, please email: [jill.wilkinson@transformtrust.co.uk](mailto:jill.wilkinson@transformtrust.co.uk)

## Governors: Safeguarding Update



The Trust has purchased a package of Safeguarding and Child Protection training for its central staff and has included this offer for all Safeguarding Governors across the Trust. If you are the Safeguarding Governor, you should have received an email from Hays Online training. This is an online course, which is accredited to Level 2, and we do ask that all Safeguarding Governors complete this, if you haven't already done an accredited course in the last year. If any other Governor is interested in doing the course, we can also sign you up for it – just drop me an email.

## Governors: Compliance Update



**The General Data Protection Regulation (GDPR).** *Quick Read (produced by The Key for Governors)*

This is a piece of EU-wide legislation which will determine how people's personal data is processed and kept safe, and the legal rights individuals have in relation to their own data. 'Personal data' means information that can identify a living individual.

The [regulation](#) will apply to all schools from **25 May 2018**, and will apply after the UK leaves the EU.

### Main principles

The GDPR sets out the **key principles** that all personal data must be processed in line with.

- **Data must be:** processed lawfully, fairly and transparently; collected for specific, explicit and legitimate purposes; limited to what is necessary for the purposes for which it is processed; accurate and kept up to date; held securely; only retained for as long as is necessary for the reasons it was collected

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There are also **stronger rights for individuals** regarding their own data.

- **The individual's rights include:** to be informed about how their data is used, to access their data, to rectify incorrect information, to have their data erased, to restrict how their data is used, to move their data from one organisation to another, and to object to their data being used at all

## New requirements

The GDPR is similar to the [Data Protection Act \(DPA\) 1998](#) (which schools already comply with), but strengthens many of the DPA's principles. The main changes are:

- Schools must appoint a data protection officer, who will advise on compliance with the GDPR and other relevant data protection law
- Privacy notices must be in clear and plain language and include some extra information – the school's 'legal basis' for processing, the individual's rights in relation to their own data
- Schools will only have a month to comply with subject access requests, and in most cases can't charge
- Where the school needs an individual's consent to process data, this consent must be freely given, specific, informed and unambiguous
- There are new, special protections for children's data
- The Information Commissioner's Office must be notified within 72 hours of a data breach
- Organisations will have to demonstrate how they comply with the new law
- Schools will need to carry out a data protection impact assessment when considering using data in new ways, or implementing new technology to monitor pupils
- Higher fines for data breaches – up to 20 million euros

## Other news



You should all now be receiving your weekly emails from NGA. This is a great resource for keeping up-to-date on all things governance, so please do check and read the emails.



Our new website is now live: [www.transformtrust.co.uk](http://www.transformtrust.co.uk)



Schools are required to publish certain information on their school's website – to find out more, please visit: <https://www.gov.uk/guidance/what-academies-free-schools-and-colleges-should-publish-online>

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## Let's Celebrate



Congratulations to Allenton, Brocklewood and Bulwell St. Mary's who all have had a very successful Challenge Partners review in January 2018. All had their Areas of Excellence confirmed: Allenton – Research; Brocklewood – Reading and Bulwell – Improving outcomes for Vulnerable Pupils. To find out more about Challenge Partners, please visit:

[www.challengepartners.org](http://www.challengepartners.org)

Challenge Partners is a practitioner-led education charity and has over 400 schools in its membership. All our Trust schools are members and, as such, each school receives an annual review, called a QAR (quality assurance review). The review is controlled by the school and they are usually conducted in the autumn and spring terms. The team of reviewers are made up from outstanding senior leaders from other schools in the network, but led by an experienced Ofsted Inspector. Senior leaders from our schools are also trained and conduct reviews in other schools across the network which provides great CPD for our staff.

The QAR provides Governors with evidence of school improvement strategies from an external source and if you have not yet seen your school's last QAR, then please ask your Headteacher for a copy.

## Governors: Statutory Duties

A reminder of the statutory duties placed on Governing Bodies:

1. Ensures that the school provides a broad and balanced curriculum in accordance with any statutory requirements.
2. Ensure that the school complies with the statutory requirements to promote Equality (compliance with the Equalities Act).
3. Ensure that the school complies with the statutory requirements relating to Special Educational needs (compliance with current legislation).

The NGA has produced some guidance which may help Governors understand SEND:

<https://www.nga.org.uk/Guidance/Pupils-and-parents/Special-educational-needs-and-disabilities-and-the/Special-educational-needs-and-disabilities-and-the.aspx>

4. Ensures that the school complies with the statutory requirements relating to health, safety and well-being of staff and pupils.
5. Ensure that the school communicates effectively with parents/guardians and takes account of their views.
6. Ensure that the school complies with employment legislation relating to leadership and management.

## Funding News

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We were successful in our tender to Derby City for school improvement work and this has already begun – we were awarded just under £50,000 for two bids. We are now working with around 20 Derby City Schools.



We are still waiting to hear about Round 2 of the SSIF and the Trust Development Grant – but we will keep you posted.

## Catch up on reading – latest reports and research

Transforming children and young people’s mental health provision: a green paper.  
<https://www.gov.uk/government/consultations/transforming-children-and-young-peoples-mental-health-provision-a-green-paper>. The consultation closes on 4 March 2018



**Don't forget to checkout your weekly emails from NGA.**

### Department for Education – Email alerts

You can sign up free to receive gov.uk email alerts about anything you are interested in – following the link to register: <http://bit.ly/2zHXbLw>.

## Key Documents

Just a reminder of the documents that you as a Governor need to be aware of:

- **Academies Financial Handbook**  
<http://bit.ly/2jQvGcR>
- **Governance Handbook and Competency Framework**  
<http://bit.ly/2jW2l1l>
- **Scheme of Delegation** – please check your individual school website for this.

## Schools in the Trust

Now updated to include South Wilford.

School	Local Authority	Date Joining the Trust	Chair of Governors
Sneinton St. Stephen's	Nottingham	1 January 2013	Vernon Lloyd
Highbank Primary	Nottingham	1 October 2013	Alison Day
Edale Rise Primary	Nottingham	1 April 2014	Claire Smith
Allenton Primary	Derby	1 January 2015	Steve Stafford
Rosslyn Park Primary	Nottingham	1 January 2015	Alex Norris, MP
Brocklewood Primary	Nottingham	1 July 2015	Peter Munro
Bulwell St. Mary's Primary	Nottingham	1 August 2016	Karen Slack

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Burford Primary	Nottingham	1 August 2016	Rob Denzel
Robert Shaw Primary	Nottingham	1 June 2017	Jill Wilkinson
William Booth Primary	Nottingham	1 June 2017	Phil Haywood
Breadsall Hill Top Primary	Derby	1 July 2017	Malcolm Staley
Pear Tree Junior	Derby	1 July 2017	Fr Andy Nicholls
Whitegate Primary	Nottingham	1 July 2017	Stewart Powell
South Wilford Endowed	Nottingham	1 January 2018	Mandy Marsh

## Useful websites

**National Governors' Association:** [www.nga.org.uk](http://www.nga.org.uk)



General information and advice for all Governors. The Trust has bought a corporate membership package so your school will provide you with their discrete login to be able to allow you to access the members' area.

**The Key for Governors:** <http://bit.ly/1Km9XSy>

General Information and advice for all Governors. There is a membership charge for this organisation which is not covered in your package.



**GovernorLine:** <http://bit.ly/2AEyX4f>



GovernorLine is a national helpline offering free, confidential and independent advice, information and support to school governors, clerks and individuals involved directly in the governance of schools and multi-academy trusts in England. GovernorLine comprises of a telephone advice line and an email enquiry service.

**Free: 0800 151 2410 between 9-8pm Monday to Friday (excluding bank holidays).**

**Modern Governor:** <http://www.moderngovernor.com> - Online learning for Governors.



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