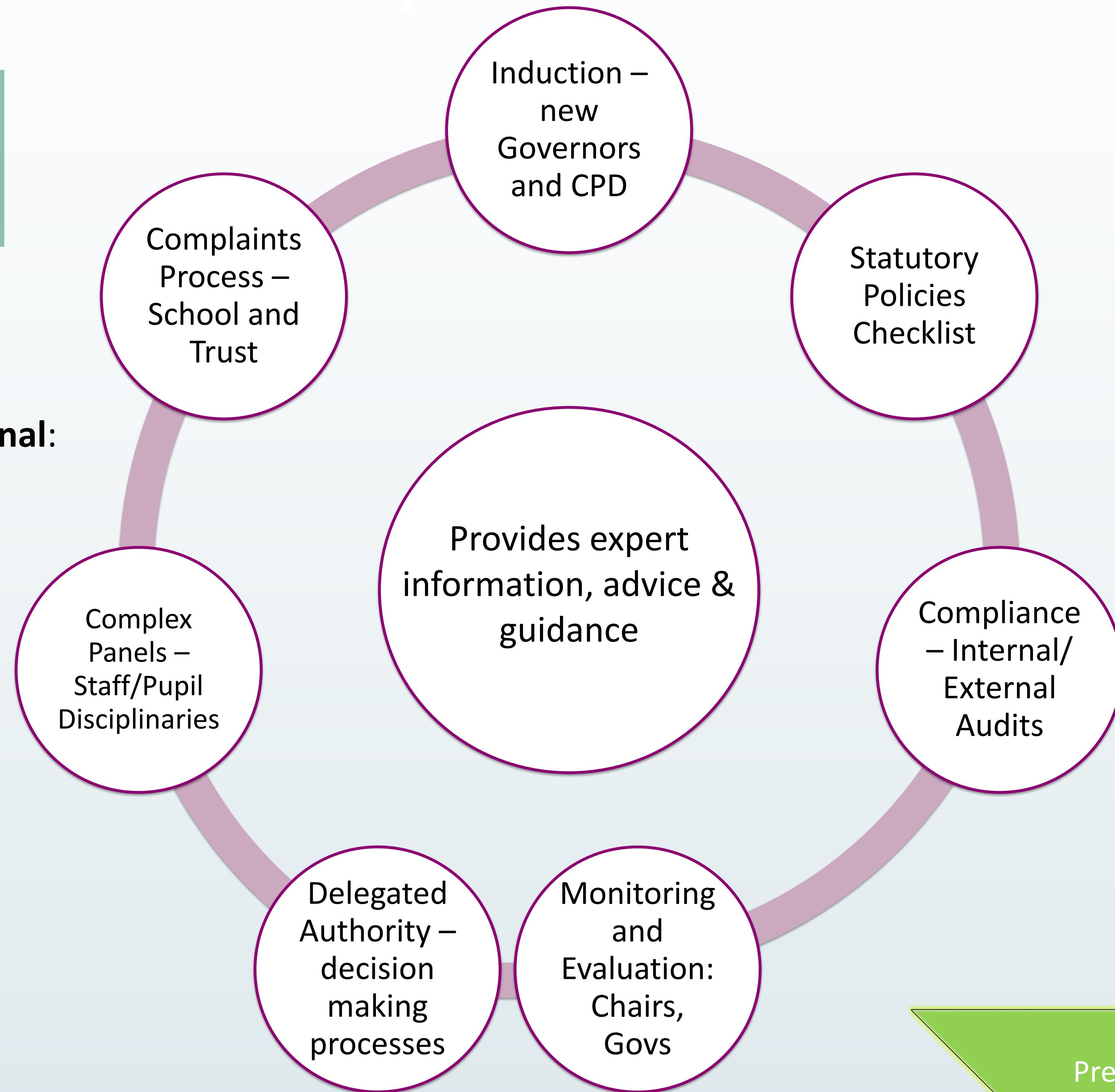


At Transform we value and invest in our Governance Professionals. They provide an invaluable contribution to the efficiency, effectiveness, productivity and compliance of our different Governing Boards across Governance and Safeguarding. Our Governance Professionals work closely and in partnership with our Chairs and Headteachers to ensure they are focused on their core strategic priorities. They provide expert advice and guidance on a range of statutory duties and other functions and deliver high quality administrative support that makes everything work smoothly.

**Eyes On, Hands Off:**  
How to empower your team and get out of their way

**Professional Role of a Governance Professional:**








**The administrative role of a Governance Professional:**

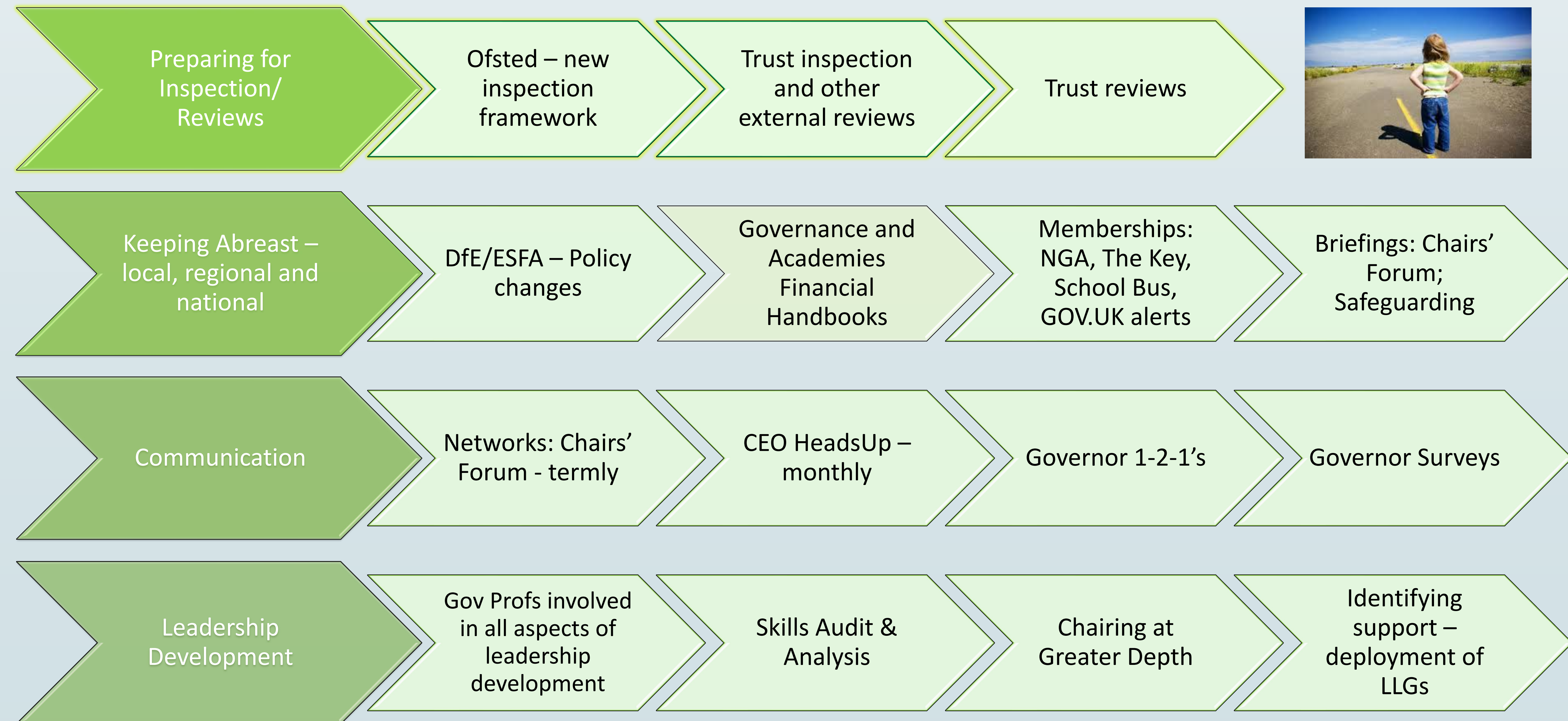


Governing roles at Transform – the different layers	
<b>Trust Board</b>	
Steve Cox, CFO and Jill Wilkinson, COO, act in the capacity of professional governance support to our Trust Board, providing a range of advice and guidance on finance and governance. Ruth Palmer is the minute-taker for Trust Board and Committee meetings.	
<b>Trust Board Committees</b>	
Our Trust Board Committees - Ruth Palmer.	
<b>Local Governing Bodies</b>	
We will have a team of three Governance Professionals to clerk all our LGBs.	
Mary Farmer & Ruth Palmer – Nottingham/Nottinghamshire Sarah Sayer – Derby/Derbyshire and any new schools joining the Trust	
Sarah will also be responsible for our Chairs Forum and co-ordinating our training offer.	
<b>Transform Guardians (Safeguarding)</b>	
We have a number of working groups covering all aspects of safeguarding – Mary Farmer is our governance professional for all these groups.	

**Transform Board**

 Steve Cox
  Jill Wilkinson  
 Ruth Palmer
  Mary Farmer  
 Sarah Sayer


**The Supportive Role of a Governance Professional:**



**Aim: To always be professional in our 'expert' support and guidance and know our schools well**